Expanding (y)our field with E-LIS
http://eprints.rclis.org/

Demoprints hands-on exercise: aide memoire
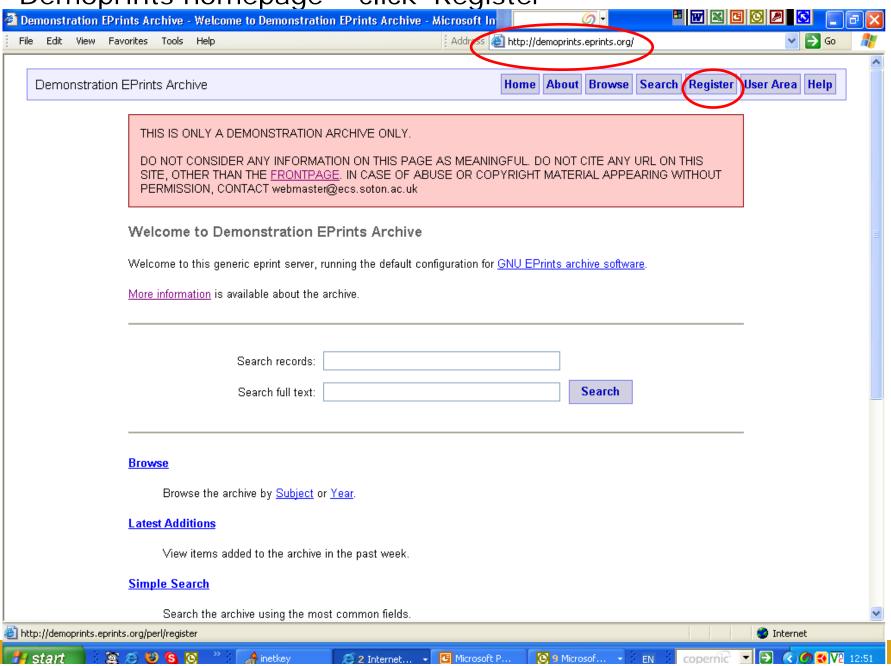
WCHELIG Winter workshop
14 June 2005

Jennifer A. De Beer
<jad at sun dot ac dot za>
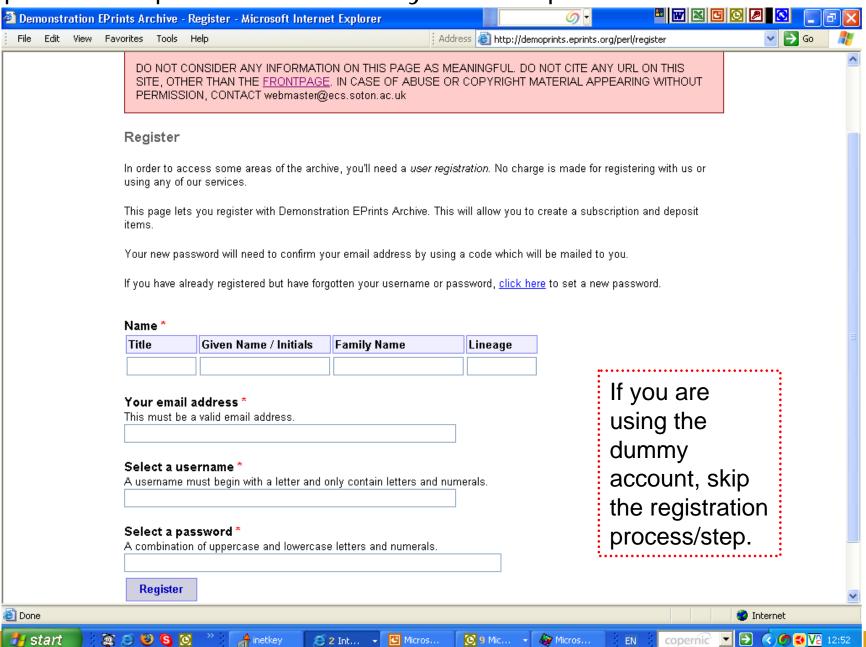Centre for Knowledge Dynamics and Decision-making,
Stellenbosch University

Brief instructions

- Browse to http://demoprints.eprints.org/
- Register as user
  - Confirm registration by responding to the registration e-mail
- Alternatively, use the dummy accounts provided (Ask JAD for your username and password)
- Using the following series of slides as guide, submit a document of your choosing to the Demoprints Archive.
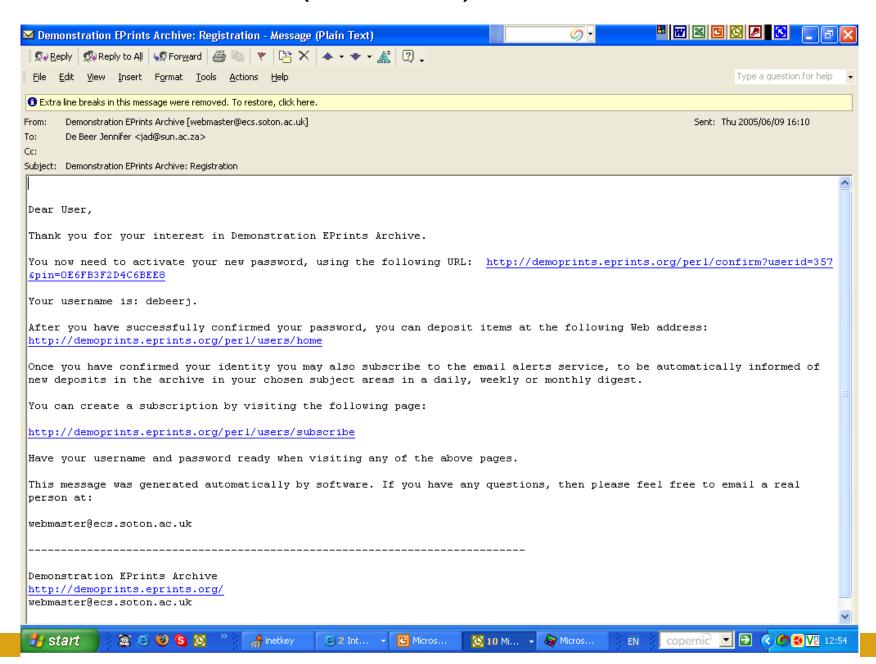- The slides are annotated as/when necessary.

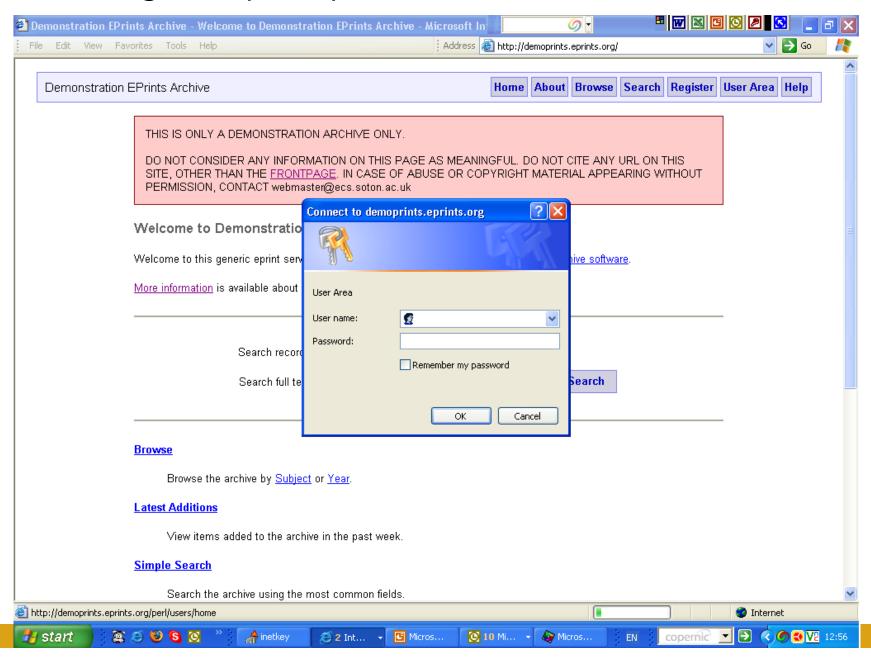# Demoprints homepage – click 'Register'

Registration form:
please complete or use dummy account provided

Register

In order to access some areas of the archive, you'll need a *user registration*. No charge is made for registering with us or using any of our services.

This page lets you register with Demonstration EPrints Archive. This will allow you to create a subscription and deposit items.

Your new password will need to confirm your email address by using a code which will be mailed to you.

If you have already registered but have forgotten your username or password, click here to set a new password.

Name *

Title	Given Name / Initials	Family Name	Lineage

Your email address *
This must be a valid email address.

Select a username *
A username must begin with a letter and only contain letters and numerals.

Select a password *
A combination of uppercase and lowercase letters and numerals.

Register

If you are using the dummy account, skip the registration process/step.
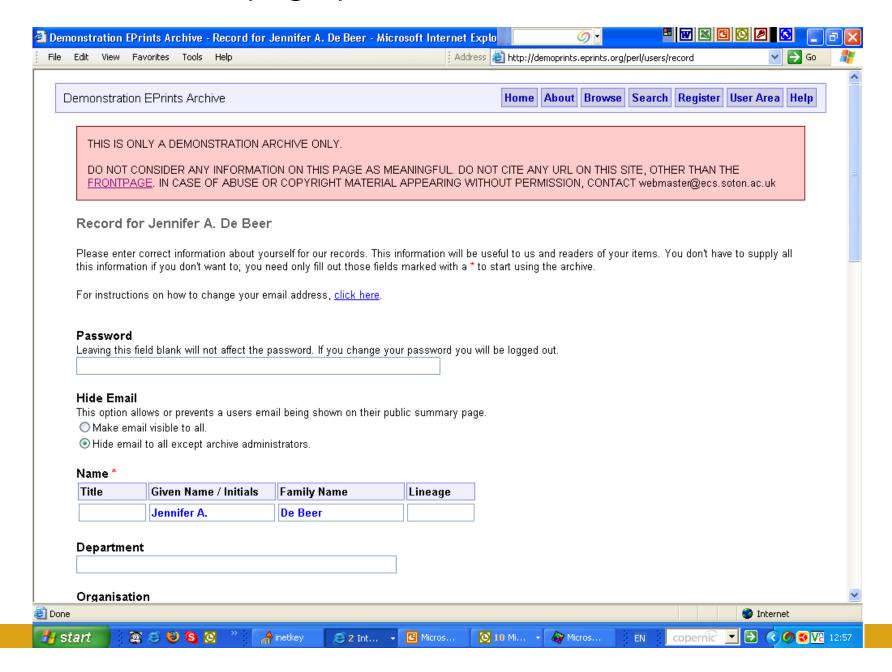
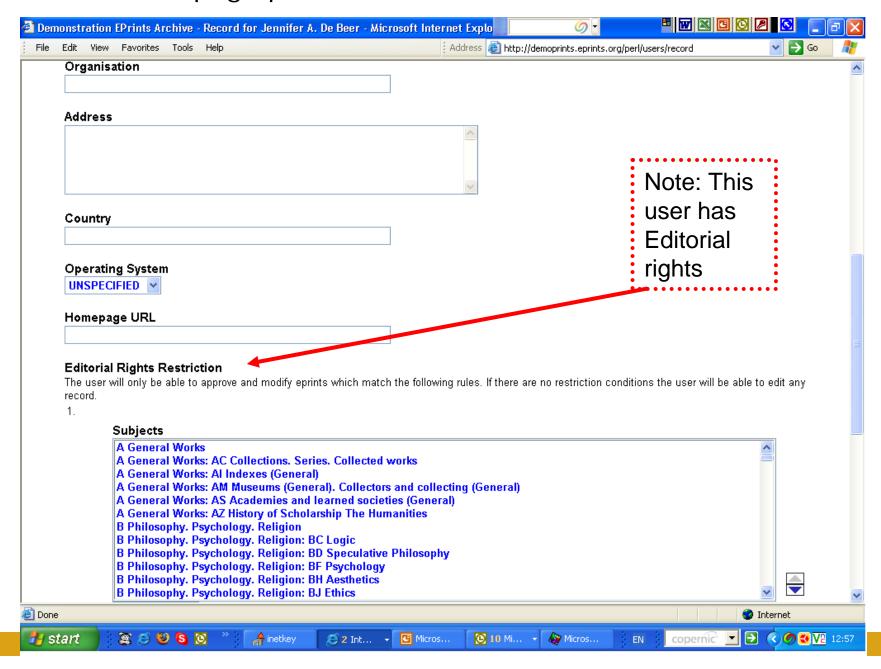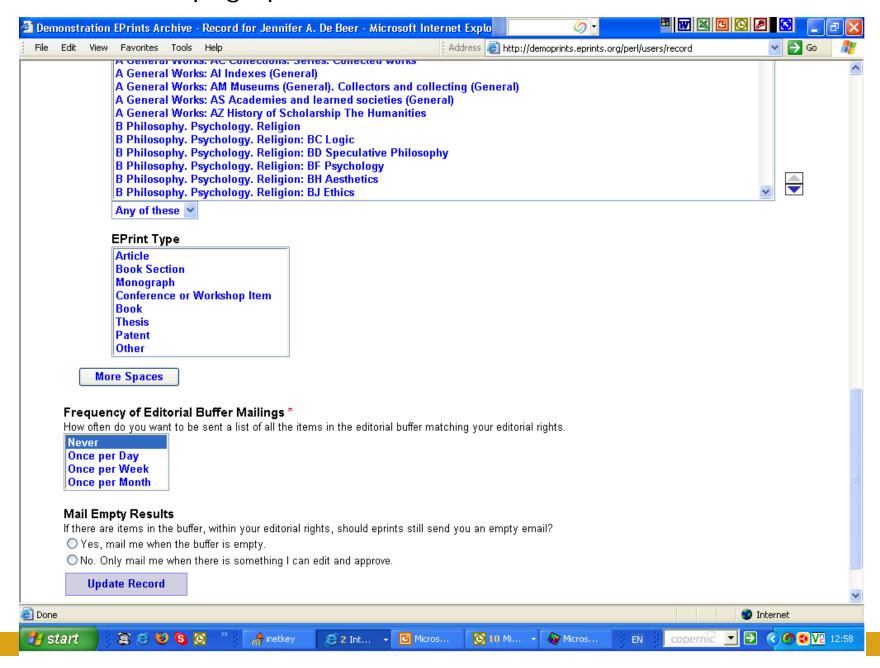# Confirmation e-mail (to illustrate)

User sign-on prompt

User record page part 1 – confirm/amend details

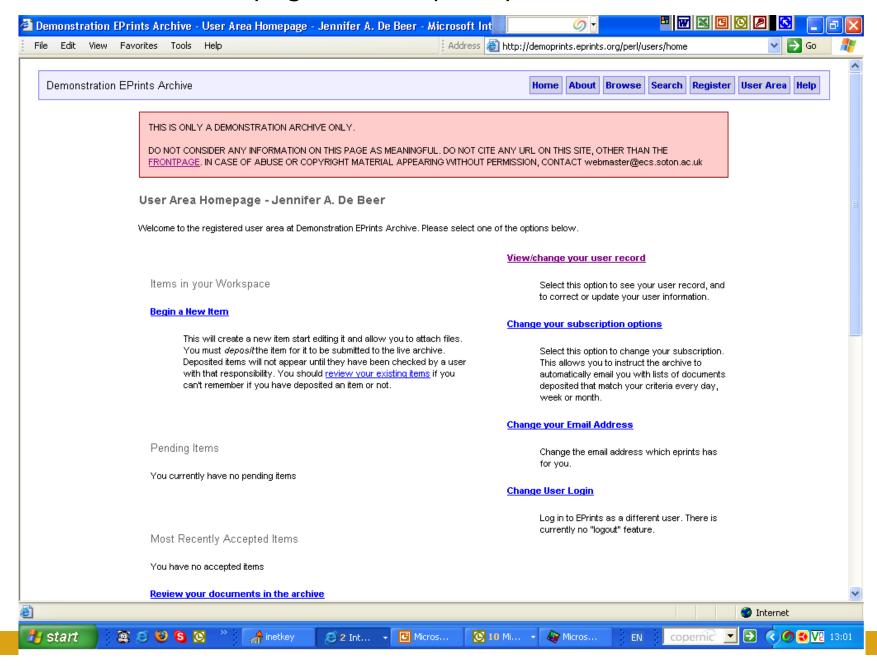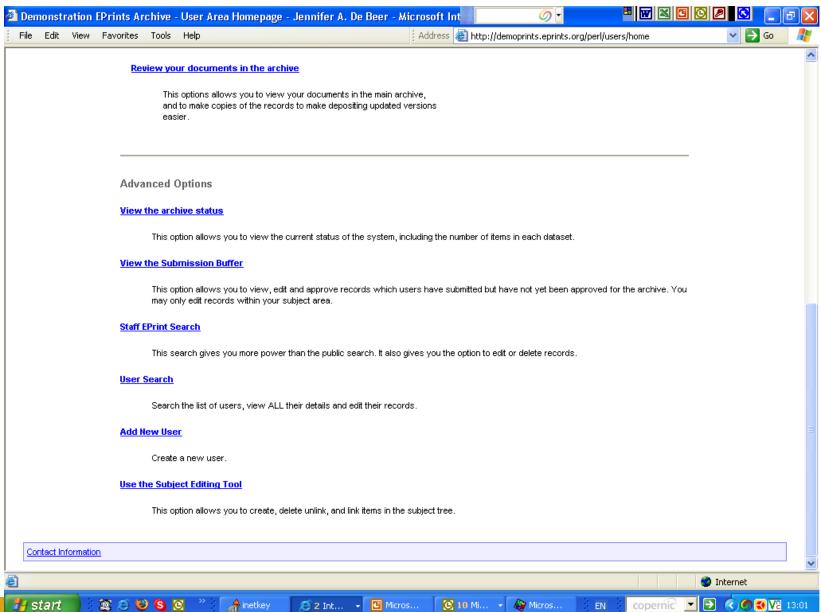# User record page part 2 – confirm/amend details

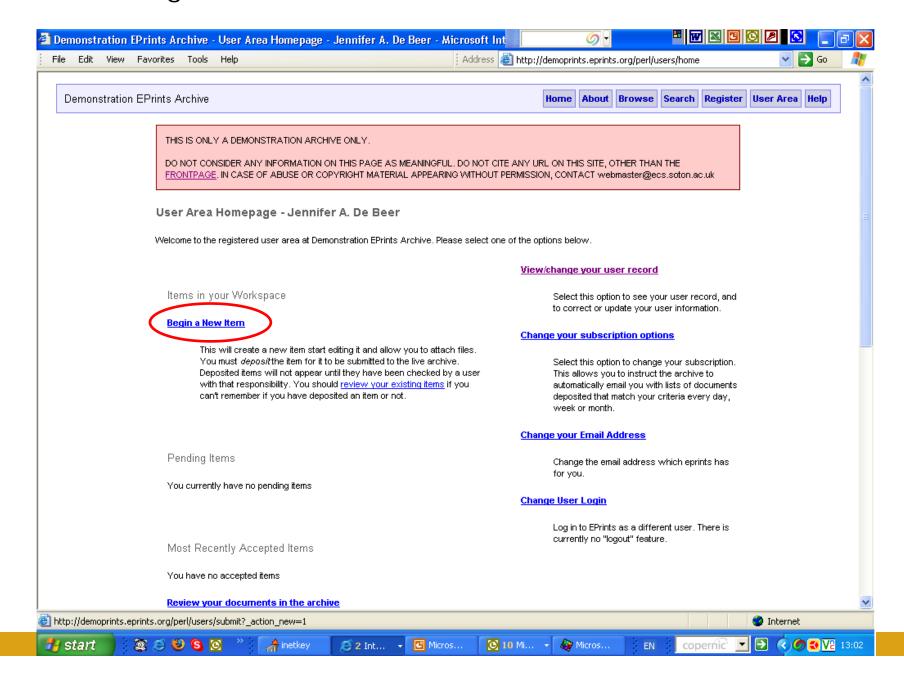# User record page part 3 – confirm/amend details
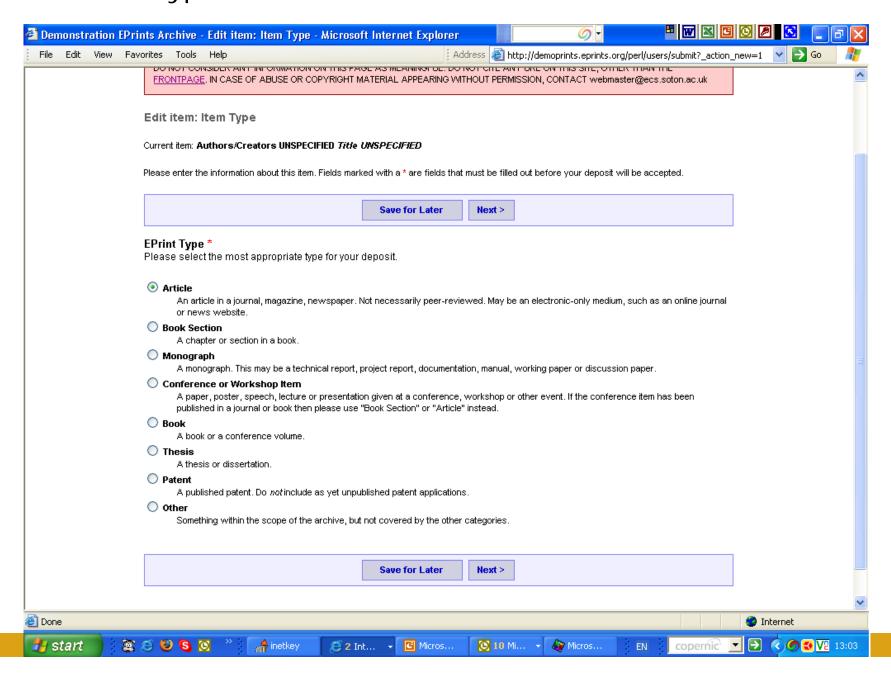
User Area Homepage / Workspace part 1

User Area Homepage / Workspace part 2
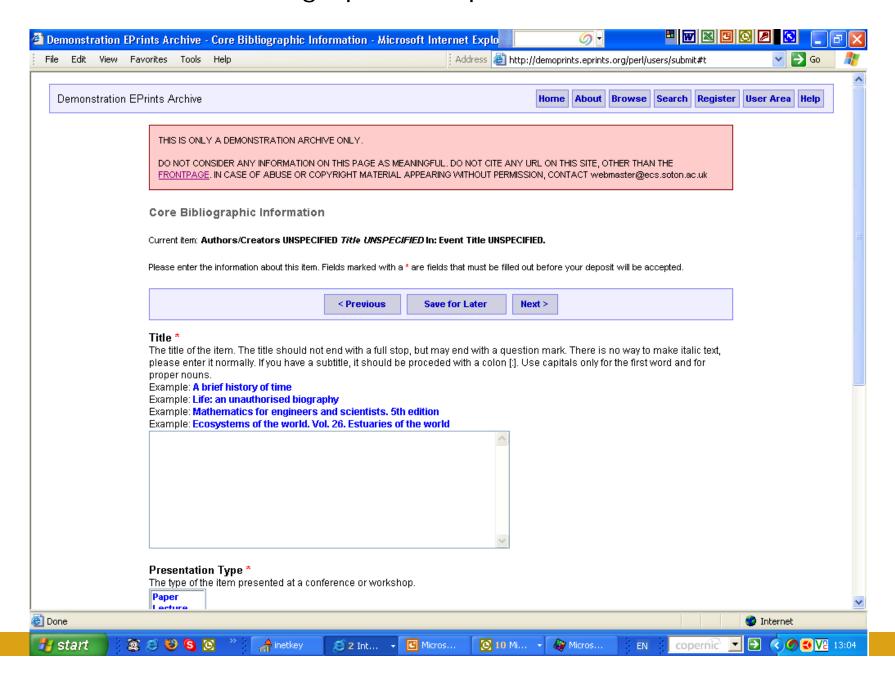## ('Advanced options' only visible to users with Editorial rights)
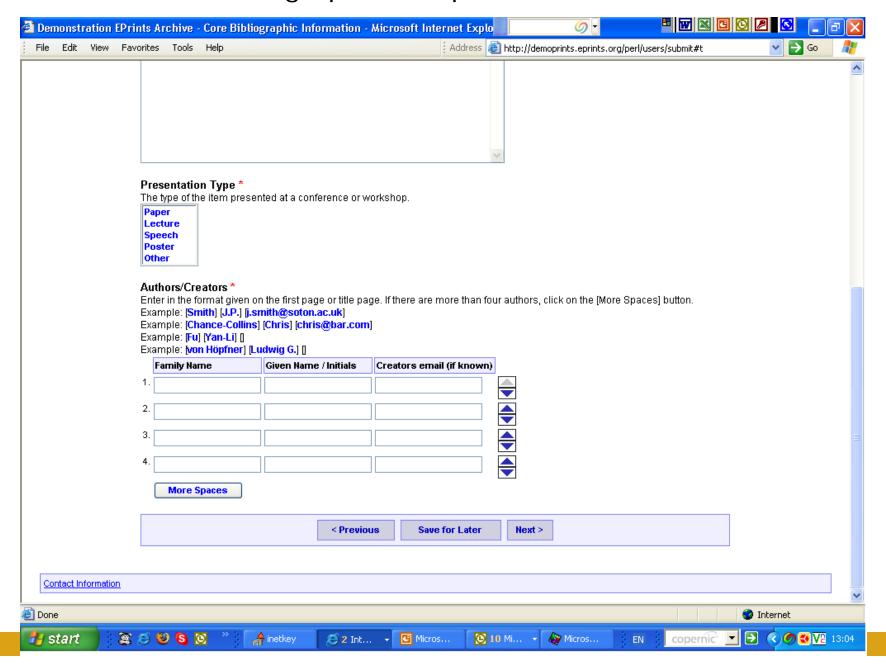
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Current item: **Authors/Creators UNSPECIFIED** *Title UNSPECIFIED*

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EPrint Type *
Please select the most appropriate type for your deposit.

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- ○ **Book Section**
  A chapter or section in a book.
- ○ **Monograph**
  A monograph. This may be a technical report, project report, documentation, manual, working paper or discussion paper.
- ○ **Conference or Workshop Item**
  A paper, poster, speech, lecture or presentation given at a conference, workshop or other event. If the conference item has been published in a journal or book then please use "Book Section" or "Article" instead.
- ○ **Book**
  A book or a conference volume.
- ○ **Thesis**
  A thesis or dissertation.
- ○ **Patent**
  A published patent. Do *not* include as yet unpublished patent applications.
- ○ **Other**
  Something within the scope of the archive, but not covered by the other categories.

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The type of the item presented at a conference or workshop.

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Enter in the format given on the first page or title page. If there are more than four authors, click on the [More Spaces] button.
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Publication Information

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Indicate conference / workshop details:

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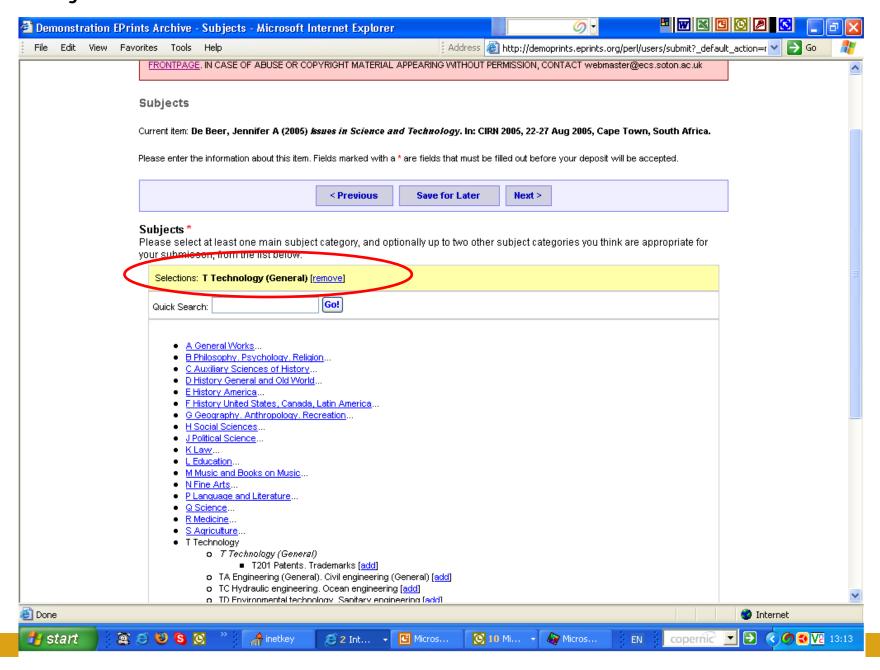Note how item details change as you progress through the submission process
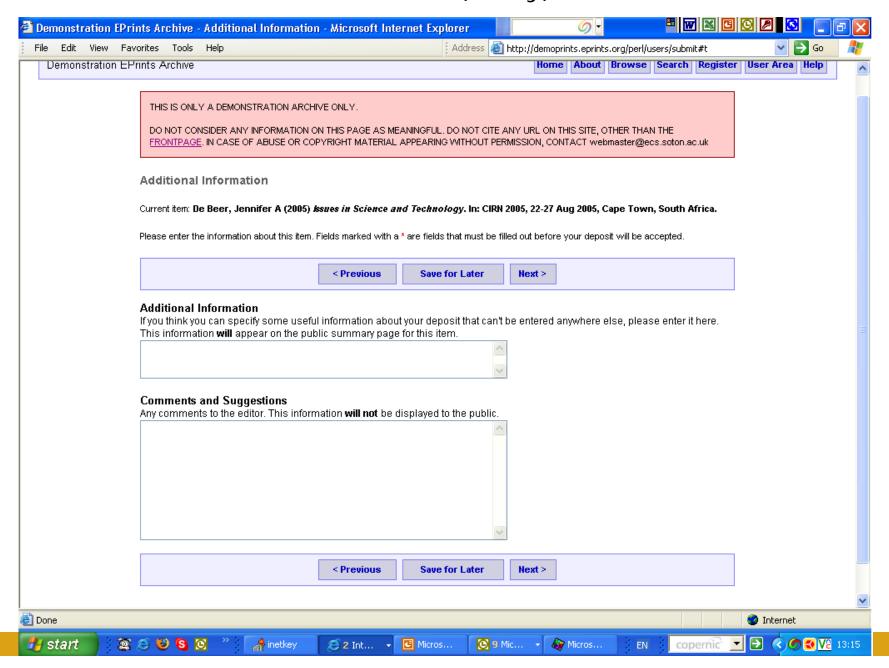
Indicate Abstract, References, and Keywords:

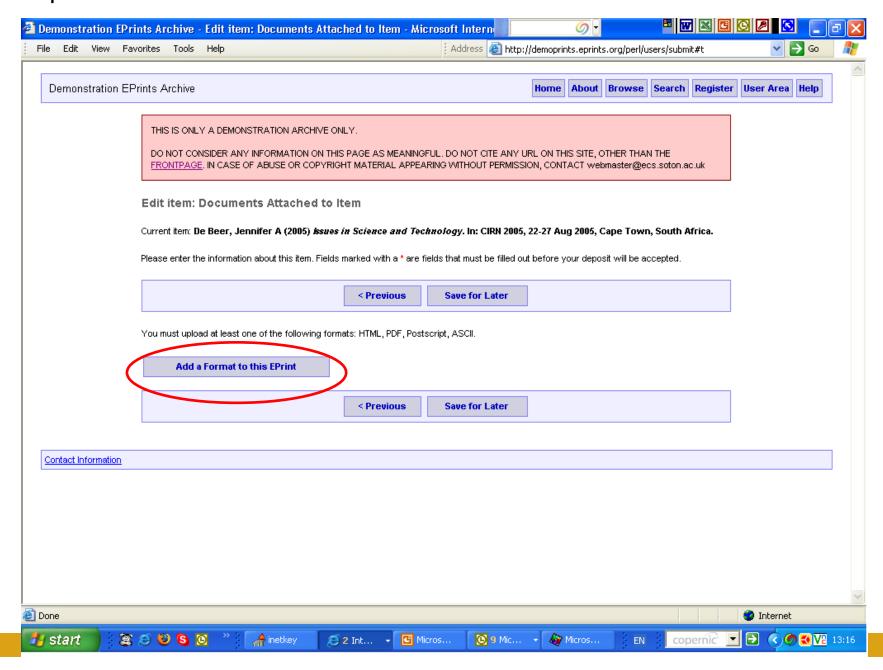# Indicate Subject area(s) covered in the article/document:
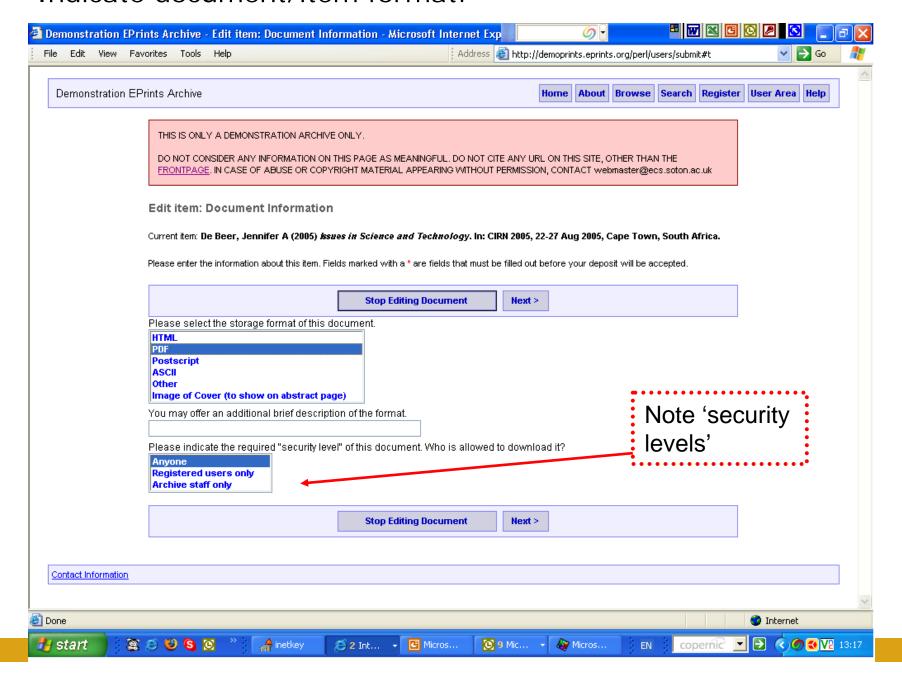
Subject area 'added' - illustration:
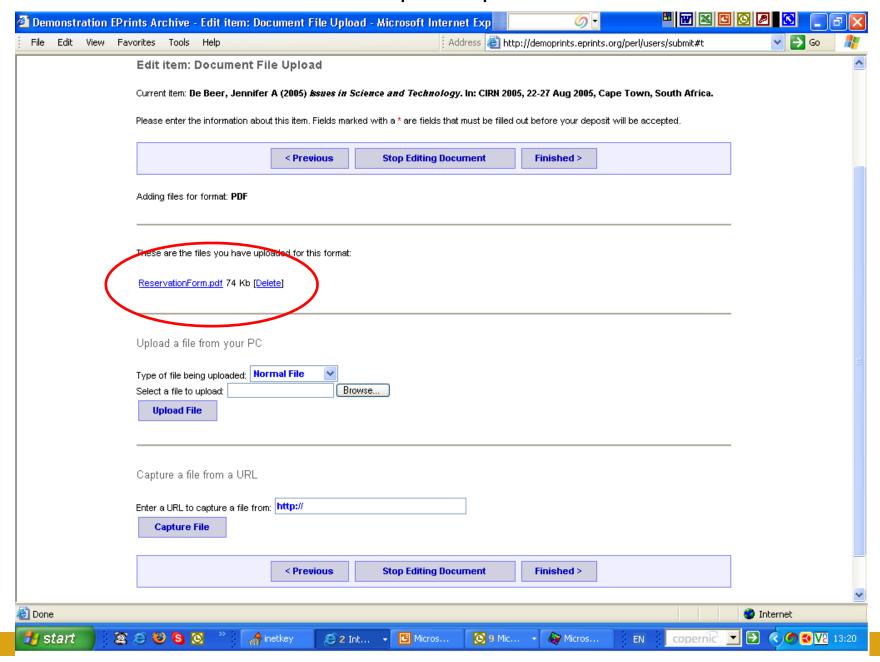
Indicate additional information (if any):
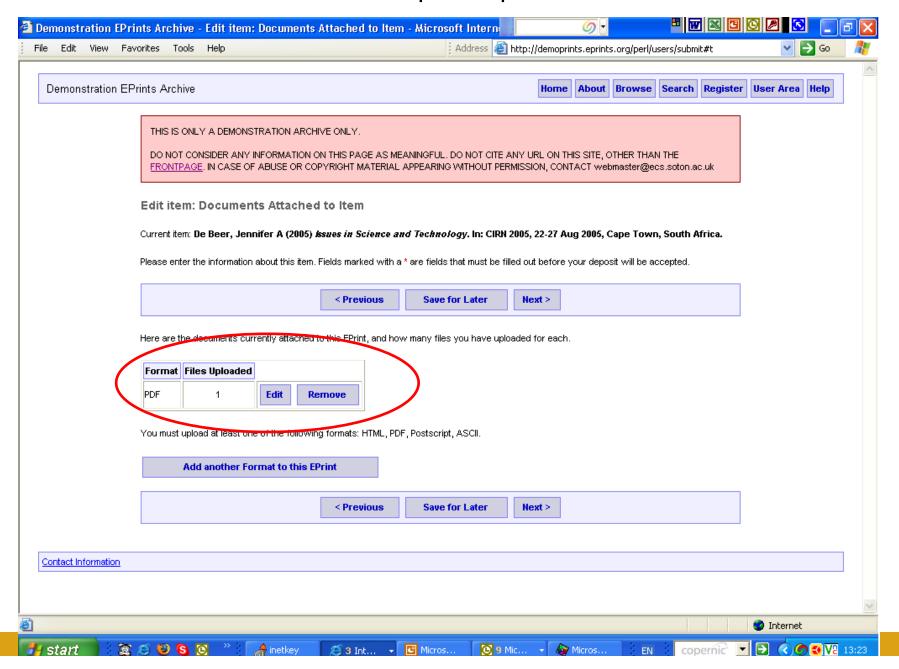
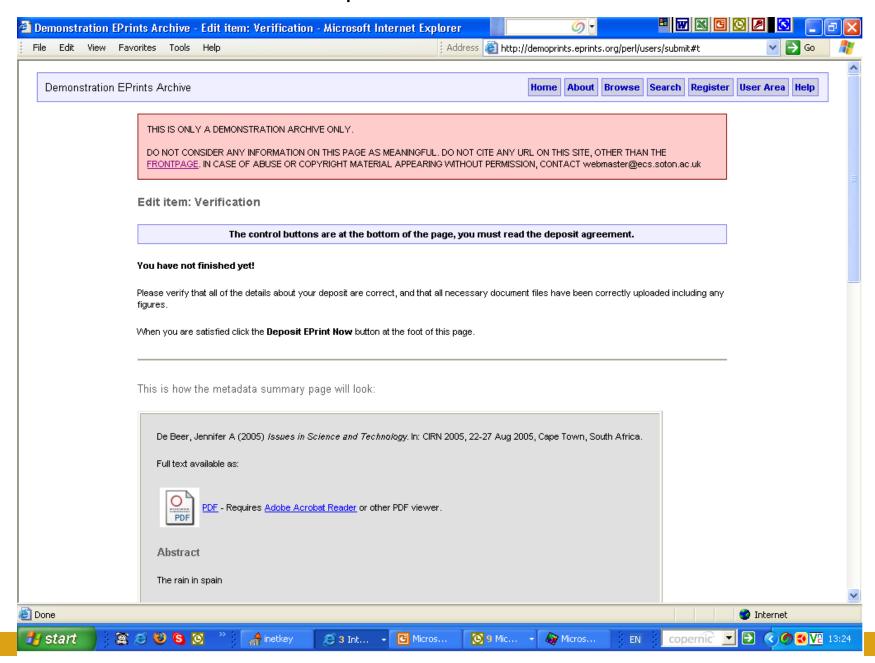# Upload format for the document:

Indicate document/item format:
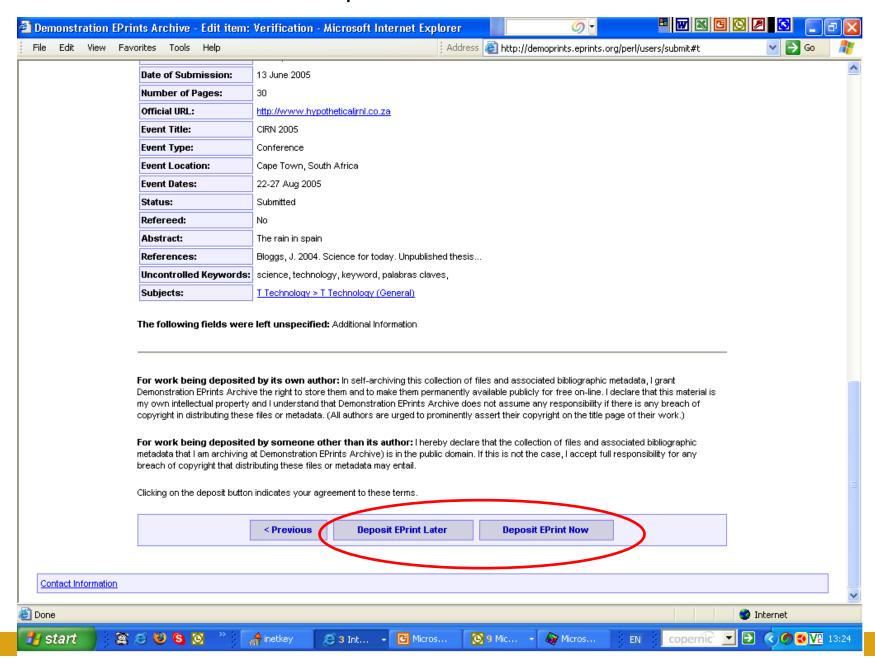
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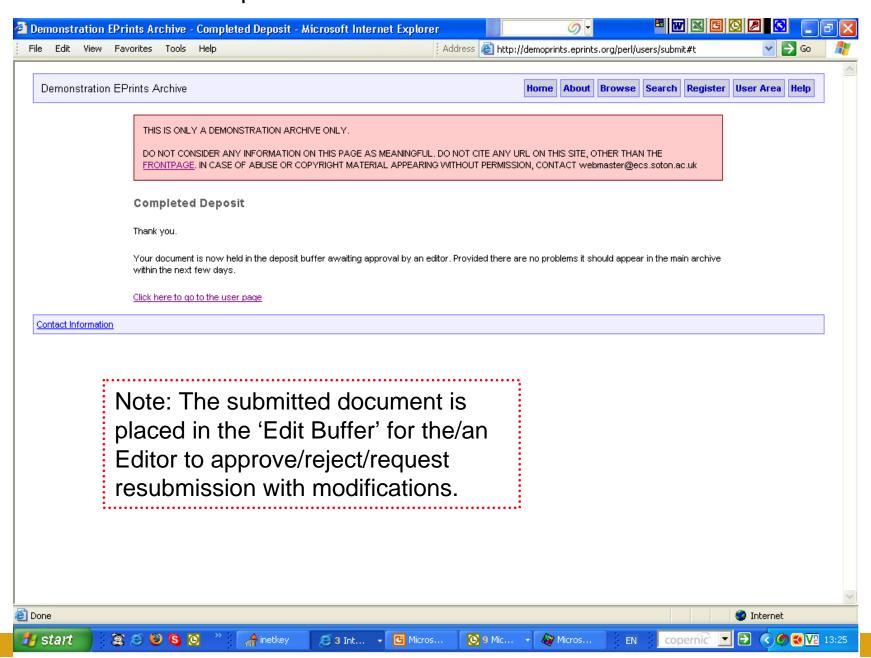
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Submission verification part 2:

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{The End. Thank you}

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